

For more information, visit  
[triton.edu/dualcredit](http://triton.edu/dualcredit) or contact:

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or

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(708) 456-0300, Ext. 3382

**Dual Credit Office - Room F-210**  
Triton College • 2000 Fifth Ave. • River Grove, IL • 60171

**Office Hours:**  
Monday-Thursday: 8:30 a.m.-5 p.m.  
Friday: 7:30 a.m.-4 p.m.

## WE ARE TRITON.

2000 Fifth Ave. / River Grove, IL 60171 / (708) 456-0300  
Triton College is an Equal Opportunity/Affirmative Action institution.

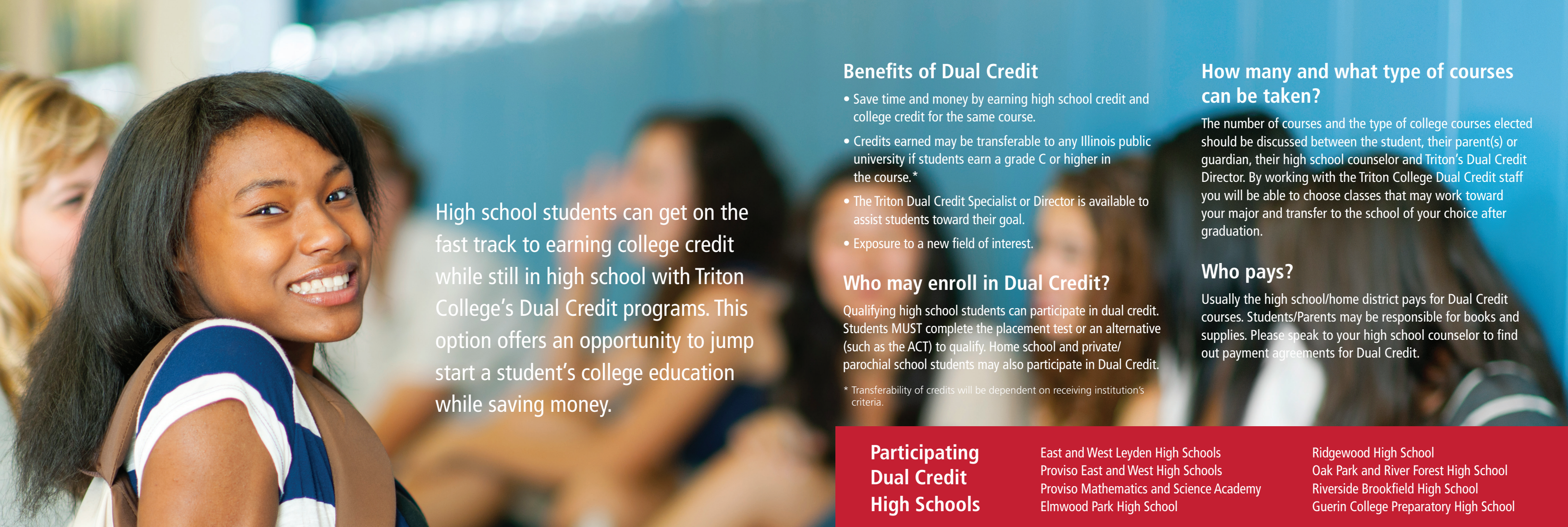


# DUAL CREDIT

Earn College Credit, While Still in High School!

WE ARE TRITON.





High school students can get on the fast track to earning college credit while still in high school with Triton College's Dual Credit programs. This option offers an opportunity to jump start a student's college education while saving money.

### Benefits of Dual Credit

- Save time and money by earning high school credit and college credit for the same course.
- Credits earned may be transferable to any Illinois public university if students earn a grade C or higher in the course.\*
- The Triton Dual Credit Specialist or Director is available to assist students toward their goal.
- Exposure to a new field of interest.

### Who may enroll in Dual Credit?

Qualifying high school students can participate in dual credit. Students MUST complete the placement test or an alternative (such as the ACT) to qualify. Home school and private/parochial school students may also participate in Dual Credit.

\* Transferability of credits will be dependent on receiving institution's criteria.

### How many and what type of courses can be taken?

The number of courses and the type of college courses elected should be discussed between the student, their parent(s) or guardian, their high school counselor and Triton's Dual Credit Director. By working with the Triton College Dual Credit staff you will be able to choose classes that may work toward your major and transfer to the school of your choice after graduation.

### Who pays?

Usually the high school/home district pays for Dual Credit courses. Students/Parents may be responsible for books and supplies. Please speak to your high school counselor to find out payment agreements for Dual Credit.

### Participating Dual Credit High Schools

East and West Leyden High Schools  
 Proviso East and West High Schools  
 Proviso Mathematics and Science Academy  
 Elmwood Park High School

Ridgewood High School  
 Oak Park and River Forest High School  
 Riverside Brookfield High School  
 Guerin College Preparatory High School

## Registration – STEP BY STEP

HIGH SCHOOL

### STEP 1

#### Contact Your High School

Speak with your high school counselor regarding the Dual Credit Program, approved courses, and requirements. If you will be enrolling in a course at your high school follow the steps in red. If you will be enrolling in a course on Triton's campus, follow the steps in black.

#### Complete the Application

Complete the Dual Credit application at home or with your high school counselor and have it submitted by the deadline (contact your high school counselor or the Office of Dual Credit for exact deadline dates for the latest semester).

### STEP 2

#### Complete the Application and Enrollment Verification Form

Complete the Dual Credit application and with your high school counselor fill out and sign the Enrollment Verification Form (found on the Dual Credit website).

#### Take the Placement Test

Complete the Triton College ACCUPLACER Placement Test. The placement test can be waived with ACT test scores of 20 and/or SAT scores of 480 in English and Writing and ACT scores of 23 and/or SAT scores of 550 in Math. Scores will need to be submitted to the Office of Dual Credit. Go to [www.triton.edu/placementtesting](http://www.triton.edu/placementtesting) for placement test information and practice. All students must have a valid picture ID to take the Triton College Placement Test.

### STEP 3

#### Take the Placement Test

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#### Test Scores and Confirmation of Eligibility for Participation are forwarded to the Office of Dual Credit

The high school's dual credit point of contact will forward over the student applications and test scores they have received to Triton's Office of Dual Credit. This information will be used to create official college records for participating students and qualify them to take the approved dual credit courses they are interested in.

### STEP 4

#### Enroll in a Dual Credit Course

Once the placement test is completed, set up a registration appointment with the Office of Dual Credit and bring in your Enrollment Verification Form. The form and test scores will be reviewed and you will be registered into the course of your choosing.

#### Class Rosters are sent to the Office of Dual Credit

Once the high school has determined which students will be enrolling in the dual credit courses offered on their campus, they will submit their finalized rosters to the Office of Dual Credit. This is to be handed in no later than a week before the first day of the semester. These rosters will be used to register students to the corresponding Triton College course in which they will receive college credit for. For more information on deadlines or additional assistance, please refer to the contact information below.

### STEP 5

#### Pick Up Course Materials

The Office of Dual Credit will enroll you in the course of your choice and assist you in obtaining your course text books and materials. Stop by room F-210 for your book voucher (if applicable).  
**Bookstore Location:** Triton Campus, C Building (Between the Cafeteria and US Bank)  
**Hours:** Monday-Thursday 8 a.m.-7 p.m. / Friday 8 a.m.-4 p.m. / Saturday 9 a.m.-1 p.m.  
**Phone:** (708)-452-1180

### STEP 6

#### Triton College Student ID

The last step to becoming a Dual Credit: Triton Campus student is to pick up your Triton College Student Photo ID (Very Important!). Triton College Student ID's will be taken at the Welcome Center six days a week. You must be enrolled in class to receive a photo ID.

**Welcome Center Location:** Triton Campus, B Building, First Floor Lobby

**Hours:** Monday-Thursday 8 a.m.-7:30 p.m. / Friday 8 a.m.-4 p.m. / Saturday 9 a.m.-1 p.m.

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